

DISTRICT OF COLUMBIA
FEDERAL LAW ENFORCEMENT NOMINATING COMMISSION

1. (a) Full Name _____
(b) Other names by which known _____
(c) Address: _____

Residence: _____

Phone _____
(d) Birth: Date _____ Place _____
2. If you have served in the U.S. or other military, did you receive an Honorable Discharge?
_____ If no, explain:

3. (a) Have you ever been convicted of a felony or misdemeanor or been given an order of supervision for a misdemeanor except a minor traffic offense? _____
(b) If yes, describe the facts and circumstances fully, including the date, court, and disposition.

4. (a) Describe any civic, philanthropic, community, social and public service activities in which you have been involved in the past five years, including any posts or offices held and honors or awards received.

PLEASE TYPE OR PRINT YOUR RESPONSES.

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Applicant's Name _____

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(b) List your avocational interests and hobbies: _____

Part B – Educational Background

5. (a) High School _____ Date Graduated _____

(b) College

<u>School</u>	<u>Dates</u>	<u>Major</u>	<u>Degree</u>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Honors, Awards, etc _____

(c) Non-Legal post-graduate education

<u>School</u>	<u>Dates</u>	<u>Degree</u>
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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Honors, Awards, etc _____

(d) Legal Education (Include all law schools attended)

School

Dates

Degree

Describe in detail any honors, awards, law review membership, other activities or achievements.

6. (a) List all seminars, symposia, lectures or legal meetings in the nature of continuing education which you have attended in the past five years, stating as to each: date, place, sponsoring organization, subject(s).

- (b) Specify the same as to any in which you have participated as speaker, lecturer, panelist, etc., identifying your role and subject(s) or topic(s).

7. If you have ever taught at a law school, please list: school(s); date(s); subject(s); your title, status, or role.

8. Describe any non-legal teaching or lecturing you have done.

Part C – Professional and Occupational Background

9. (a) When were you admitted to practice in the District of Columbia?

- (b) How long have you actively practiced law in the District of Columbia?

- (c) Name all other states, courts and administrative agencies or tribunals before which you have been admitted to practice, including dates admitted; specify whether you actively practice there now. Do not include special admission for a particular case.

<u>Court, Agency, etc.</u>	<u>Dates</u>	<u>Active</u>

<u>Court, Agency, etc.</u>	<u>Dates</u>	<u>Active</u>

10. Do you actively practice law in other states? _____
If so, please describe the extent and nature of the practice. _____

11. If you have written any articles, treatises, texts, textbook or handbook chapters or other writings on legal matters which have been published, give as to each the complete citation, including publisher, date, title, and subject matter; and list names and current office addresses and phone numbers of any person(s) who co-authored collaborated or assisted you in writing or research. Please enclose copies, excluding texts and chapters. Please submit a representative sample of your more recent briefs and legal memoranda.

12. Bar Associations and Activities.
List all national, state, local, specialty, honorary and other bar associations or other legal societies to which you have belonged. Specify as to each, committee membership or other activity, offices held, and whether you are now a member in good standing and if not, why.

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13. List any elective public officer you have ever held (other than judicial or quasi-judicial).

Office

Location

Period of Service

14. List any elective public officer you have been a successful candidate.

Office

Location

Period of Service

15. List any appointive public office you have ever held (other than judicial or quasi-judicial). (Circle F or P for full or part-time.)

F P Office: _____ Dates: _____

Location: _____

Duties: _____

F P Office: _____ Dates: _____

Location: _____

Duties: _____

F P Office: _____ Dates: _____

Location: _____

Duties: _____

IF YOU ARE NOT CURRENTLY A JUDGE, SKIP TO QUESTION 20.

16. Present Judicial Duties

Describe your present assignment, including the date it began, the location and courtroom, the nature of your call and duties, the names and phone numbers of the presiding judge and of your supervising judge, if any.

17. Previous Judicial Duties

Beginning with your most recent assignment prior to your present one, describe, in inverse order, each other judicial or quasi-judicial assignment, giving the same information requested in #16 above (including the agency or tribunal for quasi-judicial assignments), and the inclusive dates of each assignment. If there have been interrupted periods of service, so indicate.

18. In your present assignment state the average number of hours per court day spent:

On the Bench (trials, motions, etc) _____

In Chambers (pre-trial, research, etc) _____

Other _____

Specify Nature _____

If your present assignment has been for less than two years, also provide the above information for the most recent two full years preceding the commencement of your present assignment:

On the Bench _____

In Chambers _____

Other _____

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19. How many days have you been absent from your judicial duties in each of the past two years including vacation periods?

Past Full Year _____ Year Before _____

Explain reason(s) for absences _____

20. List the ten most recent jury cases tried before you, and identify the attorneys involved:

<u>Name of Case</u>	<u>Case No.</u>	<u>Attorney</u>	<u>Attorney</u>
---------------------	-----------------	-----------------	-----------------

21. List the ten most recent non-jury cases tried before you, and identify the attorneys involved:

<u>Name of Case</u>	<u>Case No.</u>	<u>Attorney</u>	<u>Attorney</u>
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22. List each case, during the past six years, wherein you made an appointment of any trustee, receiver, guardian, custodian or other judicial officer.

Name of
Judicial

<u>Name of Case</u>	<u>Case No.</u>	<u>Appointee</u>	<u>Attorney</u>	<u>Attorney</u>
---------------------	-----------------	------------------	-----------------	-----------------

23. List any cases during your judicial career, in addition to those in #20, #21 and #22 above, where you believe your judicial service has been significant.

<u>Name of Case</u>	<u>Case No.</u>	<u>Attorney</u>	<u>Attorney</u>
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24. List each Appellate Court citation, or attach a copy of the opinions, of all cases heard by you that have been reviewed during the last six years.

Name of Case

Year

Appellate Court No.

IF YOU ARE CURRENTLY A JUDGE, SKIP TO QUESTION 27.

25. Present profession or occupation: _____

Employer: _____

Address: _____

Position (i.e. solo practitioner, partner, associate or organizational title): _____

Type of practice or nature of work: _____

Dates of employment: _____

Name, current address and phone number of any partners, associates, superiors, office-mates, and organizational co workers. If the number exceeds five, list the five most senior, including at least one who is most familiar with your work.

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26. List any judicial or quasi-judicial office you have held. Describe the reason or circumstances for leaving each office.

(Circle F or P for full or part-time.)

	<u>Office</u>	<u>Location</u>	<u>Reason for Leaving</u>	<u>Date of Service</u>
F P	_____	_____	_____	_____
F P	_____	_____	_____	_____

27. Previous non-judicial employment (in reverse chronological order):

(a) Profession or occupation: _____

Employer: _____

Address: _____

Position (i.e. solo practitioner, partner, associate or organizational title): _____

Type of practice or nature of work: _____

Dates of employment: _____

Reasons for Leaving: _____

Name, current address and phone number of any partners, associates, superiors, office-mates, and organizational co-workers. If the number exceeds five, list the five most senior, including at least one who is most familiar with your work.

(b) Profession or occupation: _____

Employer: _____

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Address: _____

Position (i.e. solo practitioner, partner, associate or organizational title): _____

Type of practice of nature of work: _____

Dates of employment: _____

Reasons for Leaving: _____

Name, current address and phone number of any partners, associates, superiors, office-mates, and organizational co-workers. If the number exceeds five, list the five most senior, including at least one who is most familiar with your work.

(c) Profession or occupation: _____

Employer: _____

Address: _____

Position (i.e. solo practitioner, partner, associate or organizational title): _____

Type of practice of nature of work: _____

Dates of employment: _____

Reasons for Leaving: _____

(d) Profession or occupation: _____

Employer: _____

Address: _____

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Position (i.e. solo practitioner, partner, associate or organizational title):_____

Type of practice or nature of work:_____

Dates of employment:_____

Reasons for Leaving:_____

Name, current address and phone number of any partners, associates, superiors, office-mates, and organizational co-workers. If the number exceeds five, list the five most senior, including at least one who is most familiar with your work.

28. (a) Indicate the approximate percentage of your time in the past five years devoted to the following types of practice. If you are currently a judge, please indicate the percentages for the five years prior to becoming a judge. (Litigation includes, actual time in court or tribunal and preparation therefor. "Court" indicates federal, District and state judicial system. "Trib" indicates quasi-judicial bodies, e.g., Industrial Commission, NLRB hearings, etc. "Non-Lit." indicates practice not involving litigation.)

Type of Practice	<u>Court</u>	<u>Trib</u>	<u>Non-Lit</u>
Antitrust and Trade Regulation	_____	_____	_____
Bankruptcy	_____	_____	_____
Chancery (Matrimonial)	_____	_____	_____
Chancery (others)	_____	_____	_____
Corporate and Securities	_____	_____	_____
Criminal: Felony	_____	_____	_____
Criminal: Misdemeanor and Traffic	_____	_____	_____
Environmental	_____	_____	_____
Labor Relations	_____	_____	_____
Patent	_____	_____	_____
Probate and Estate Planning	_____	_____	_____
Real Estate	_____	_____	_____
State and Local Government	_____	_____	_____
Tax (Federal)	_____	_____	_____
Tax (State, Local)	_____	_____	_____

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Tort (Personal Injury) _____

Tort (P.D., Subrogation) _____

Worker's Compensation _____

Other _____

Other _____

Other _____

(b) What percentage of your practice before a court was in the following?

	In the Last <u>5 Years</u>	Prior to <u>5 Years Ago</u>
1. Federal District Courts		
a. D.C.	_____	_____
b. Other	_____	_____
2. Federal Appellate Courts		
a. D.C.	_____	_____
b. Other	_____	_____
3. D.C. Court of Appeals		
a. D.C.	_____	_____
b. Other	_____	_____
4. D.C. Superior Court	_____	_____
5. Other (Specify) _____	_____	_____
_____	_____	_____

(c) Summarize the extent of your federal litigation experience (attach sheets as necessary).

29. Trial Experience

(a) Please state as to the past five years the number of jury cases to verdict. (If you are currently a judge, please indicate the numbers for the five years prior to becoming a judge.)

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As Lead Trial Counsel: Civil _____ Criminal _____

As Counsel Assisting at Trial:

Civil _____ Criminal _____

- (b) Please state as to the past five years the number of jury cases started which did not go to verdict. (If you are currently a judge, please indicate the numbers for the five years prior to becoming a judge.)

As Lead Trial Counsel: Civil _____ Criminal _____

As Counsel Assisting at Trial:

Civil _____ Criminal _____

- (c) List the last ten cases that proceeded through discovery, including names of attorneys and Judge indicating whether there were jury or bench trials and whether they went to verdict.

<u>Name of Case</u>	<u>Case No.</u>	<u>Judge</u>	<u>Attorney</u>
---------------------	-----------------	--------------	-----------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

30. Appellate Practice

- (a) How many cases have you personally handled as principal counsel on appeal? _____

How many have you orally argued? _____

List the five most recent. Check "A" if argued by you. Please attach copies of the opinion.

<u>Case Names</u>	<u>Citation</u>	<u>Year</u>	<u>A</u>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- (b) How many cases on appeal have you personally handled in part? _____

List the five most recent. Check "B" if you appeared on the brief. Please attach copies of the opinion.

Case Names

Citation

Year

B

31. Describe not more than six of the more significant litigated matters which you handled and give the citations, if the cases were reported. Please give a capsule summary of the substance of each case, and a succinct statement of what you believe to be the particular significance of the case. Please also state as to each case:

- (a) The dates of the trial period or periods.
(b) The names and addresses of counsel for the other party.

32. Non-Legal Professional and Occupational Licenses.

- (a) List all professional or occupational licenses other than law) which you have ever held. If license is still current, so indicate by checking "C".

Case Names

Citation

Year

C

- (b) Has any such license ever been revoked or suspended or has your conduct been the

subject of any other discipline or complaint to the licensing authority or its disciplinary body? _____

If so, state fully facts and circumstances and the disposition.

Part D – Professional and Personal Conduct

IF YOU HAVE NEVER BEEN A SITTING JUDGE (JUDICIAL OR QUASI-JUDICIAL) PLEASE SKIP TO QUESTION 34.

33. (a) Has a complaint ever been filed against you with the District of Columbia Judicial Disability and Tenure Commission?

If so, supply the facts and circumstances and the disposition of the matter.

- (b) Have you, as a judicial officer, ever been disciplined or censured by any court or disciplinary body? _____

If so, supply the facts and circumstances and the disposition of the matter.

- (c) Has your judicial conduct ever been commended or criticized by a reviewing court? _____

If so, supply the facts and circumstances and the disposition of the matter.

34. (a) Has your license or right to practice law before or in any state, court, agency, or other tribunal ever been denied, revoked or suspended? _____

If so, supply the facts and circumstances.

- (b) Have you, as an attorney, ever been formally censured, adjudged or held in contempt or otherwise disciplined by any judge, court, agency or other tribunal? _____

If so, supply the facts and circumstances.

- (c) Has your professional conduct or ability been the subject of comment, favorable or unfavorable, in a written opinion of any judge, court, or other tribunal? _____

If so, supply the facts and circumstances and a copy of the opinion.

35. (a) Has your professional conduct or ability been the subject of any criticism or complaint filed with or made to any disciplinary authority of any court or state? _____

If so, supply the facts and circumstances and the disposition of the matter.

- (b) Has your professional conduct or ability been the subject of any criticism or

complaint with or made to any bar association or committee thereof?

If so, supply the facts and circumstances and the disposition of the matter.

36. Have you ever been or, to your knowledge, are you now the subject of any investigation by any federal, District or state authority? _____

If yes, supply the facts and circumstances of each such investigation.

37. Have you ever sued or been sued by a client? _____

If so, state fully the facts and circumstances; the court and case number; names, addresses and phone numbers of your attorney and all other counsel; and the disposition of the matter.

38. Have you ever been a party to or otherwise personally been involved in any litigation (other than as counsel)? _____

If so, state the court, case number and style, the nature of the case and the circumstances of your involvement, the names and current phone numbers of your attorney and of any attorney representing an interest adverse to yours, and the disposition.

39. Have you been the subject of a favorable, unfavorable or other comment in the media? _____

If so, supply the clippings.

40. To your knowledge, have you ever been accused of any wrongful conduct by any party or witness in any criminal or civil trial? _____

If so, supply the facts and circumstances of each accusation.

Part E - Personal Judicial References

41. (a) At your option, give the names and current phone numbers of at least five, but no more than ten persons (of whom not fewer than four must be lawyers not associated with you in the practice of law or in business), who have knowledge regarding your character and ability, and state how long each has known you. Any personal reference must have adequate familiarity with your professional and general conduct and ability. Describe your relationship to these individuals.

<u>Name</u>	<u>Relationship</u>	<u>Phone Number</u>	<u>Period of Acquaintance</u>
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- (b) If applicable, give the names and current phone numbers of not more than five judges (of whom at least three must be active) with whom you are not and have not been associated in the practice of law or in business, **before whom you have appeared recently in matters which would afford them an opportunity to observe your professional conduct and ability.**

Name of Judge

Date

Title of Case

Phone

Part F – Adversary References

42. This question asks for the names and current phone numbers of lawyers who have represented adverse positions in matters handled by you in the past five years. There are two categories, litigation and non-litigation. Each category has space for the listing of names of ten lawyers. Do not list the name of a lawyer more than once in either category. If you have had multiple matters with a listed lawyer, indicate the fact by writing (M) following his name. If you have listed names of ten lawyers in a category, you need not answer the other category; but if you do, list no more than ten names in that other category.

- (a) Litigation Matters:

Name of Lawyer

Phone

Nature of Matter

Date

(b) Non-litigation Matters:

Name of Lawyer

Phone

Nature of Matter

Date

Part G - Health

43. (a) What is your present general state of health? _____

(b) Describe in detail any chronic conditions or illnesses and indicate whether there is any condition, including alcoholism or mental or psychological conditions that would materially impair your ability to perform the job with or without reasonable accommodation? _____

(c) When was your last physical examination? _____

(d) State name, address and telephone number of your regular physician, if any: _____

Part H - Finances

44. (a) Have you filed all federal and state tax returns for each of the last 5 years? _____ If not, please explain: _____

(b) If you attain the office sought, how will the salary of the office compare to your current annual income?

Substantially more _____

Substantially less _____

About the same _____

(c) List the principal current sources of your income: _____

(d) List the names of all corporations or other business enterprises, partnerships, nonprofit organizations, and educational or other institutions:

1. With which you are now connected as an employee, officer, owner, director, trustee, partner, advisor, attorney or consultant (Attorneys and consultants need list only their major clients, but should include all of those whom you have represented on a regular basis or which might give rise to an appearance of bias on your part in connection with your proposed appointment); _____

2. In which you have any significant continuing financial interest, through a pension or retirement plan, stock bonus, shared income, severance pay agreement, or otherwise as a result of any current or prior employment, business, or professional association. For each financial arrangement, provide all details necessary for a thorough understanding of the way in which the arrangement operates, including information concerning any renewal right you may have if the arrangement is allowed to lapse and whether lump sum or severance benefits are available in lieu of continuation of the interest: _____

3. In which you have any significant financial interest through the ownership of stocks, stock options, bonds, partnership interests, or other securities. Any interests held indirectly through trusts or other arrangements should be included. (Please provide a copy of any trust or other arrangement.) _____

- (e) Describe any business relationship, dealing or financial transaction which you have had during the last five years, whether for yourself or family member, on behalf of a client, or action as an agent, that could in any way constitute or result in a possible conflict of interest in the position for which you have applied. _____

- (f) Describe any activity during the past five years in which you have engaged for the purpose of directly or indirectly influencing the passage, defeat or modification of any legislation, or affecting the administration and execution of law or public policy. _____

- (g) Explain how you will resolve any potential personal or pecuniary conflicts of interest if appointed to the position for which you have applied? _____

Part I - Additional Information

45. Have you had administrative experience? _____
If so, be specific as to programs and numbers of people supervised and the period of such experience. _____

46. Have you undertaken any activities pursuant to Canon 2 “to participate in serving the disadvantaged”? _____

If so, list specific instances and the amount of time devoted to each.. _____

47. Do you currently belong, or have you belonged, to any organization which discriminates on the basis of race, sex, religion, sexual orientation or any similar status through either formal membership requirements or in the implementation of membership practices? (a) If so, list, with dates of membership. (b) Have you undertaken to change these policies? _____ Please specify how.

48. Do you have a professional, business, blood-related or personal relationship with any member of the District of Columbia Federal Law Enforcement Nominating Commission? If so, identify the commissioners and describe these relationships:

49. (a) Is this the first time you have applied for this position in this district? _____

(b) Have you applied for this position in a different district? _____

(c) For each of your prior applications specify the date, and whether you were nominated, appointed, not nominated or not appointed _____

50. List each judicial or other office for which you have been screened by any bar association or government agency and state the approximate date of each such screening and finding: _____

51. State what you consider to be the most important responsibilities of the position you seek: _____

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52. State why you personally feel qualified to hold the office which you seek. Include any special, professional, occupational or other experiences you have had which you feel may especially equip you for the position: _____

53. Is there anything in your background that has not been included in this questionnaire which should be disclosed to the Commission considering you? _____

Full Signature of Applicant

Date

Subscribed and sworn to before me this
____ day of _____, 200__.

Notary Public

My commission expires: _____

NOTE: Remember to return all authorizations and attachments with your return of this questionnaire.

TO: DISTRICT OF COLUMBIA FEDERAL LAW ENFORCEMENT NOMINATING
COMMISSION

I, _____, hereby
(please type name)

release Congresswoman Eleanor Holmes Norton and her duly appointed agents, and all members
of the District of Columbia Federal Law Enforcement Nominating Commission and their duly
appointed agents from any liability in connection with their investigations of my qualifications
for possible nomination by the Commission to the President of the United States for
consideration for a federal appointment in the District of Columbia.

Signed: _____

Dated: _____

Business Address: _____

Home Address: _____

Telephone: Business _____ Home _____

Subscribed and sworn to before me this
_____ day of _____, 200__.

Notary Public

My commission expires: _____

AUTHORITY TO RELEASE INFORMATION

TO WHOM IT MAY CONCERN:

I hereby authorize any Special Investigator of the District of Columbia Federal Law Enforcement Nominating Commission bearing this release or copy thereof, within one year of its date, to obtain any information in your files pertaining to my educational records including, but not limited to, academic 'achievement, attendance, athletic, personal history, and disciplinary records; medical records; credit records; D.C. tax records; and arrest records. I hereby direct you to release such information upon request of the bearer. This release is executed with full knowledge and understanding that the information is for the official use of the District of Columbia Federal Law Enforcement Nominating Commission and may not be disseminated to third parties without my written permission. I hereby release you, as the custodian of such records, and any school, college, university or other educational institution, hospital or other repository of medical or tax records, credit bureau or consumer reporting agency, law enforcement or intelligence gathering agency including its officers, employees, or related personnel, both individually, and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempt to comply with it. Should there be any question as to the validity of this release, you may contact me as indicated below.

Full Name:

(Typed or Printed)

Name of Spouse:

Current Address:

Telephone Number:

Social Security No.:

Social Security
Number of Spouse:

Full Signature

Date